

# Director's Meeting Lumby & District Health Services Society

June 25, 2018  
9:00 AM. – 10:00 AM  
White Valley Community Hall

## Minutes

**Present:** Jean Latval, Catherine Hertgers, Rosemarie Neufeld, Rick Fairbairn, Hank Cameron, Christine, MacNeill, Lori Mindnich, Ev Reade, Elinor Turrill, Jim Frey, Nancy House and Melanie Wenzoski  
**Staff:** Barbara Dyck  
**Regrets:** Judy Phillips, Zac Palmer, Heather Serafin and Geoff Vick

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**A. Jean Latval** called the meeting to order at 9:08 am. Quorum present.

**B. Nominating Committee – Elinor Turrill and Rosemarie Neufeld**

Motion: to nominate Jim Frey as Director for 2018-2020

Moved by Rosemarie Neufeld and seconded by Elinor Turrill

**CARRIED**

**C. Board Member positions**

**Elinor Turrill** Motion to nominate Jean Latval, as Chairperson ending March 2020 and Ev Reade, as Vice Chair ending March 2019 for LDHSS

**CARRIED**

**D. Approval of Agenda & Adoption Minutes**

1. Approval of Agenda June 25, 2018

2. Approval of Minutes April 23, 2018

Motion: To approve agenda June 25, 2018 and April 23, 2018 minutes

Moved by Christine MacNeill and Seconded by Ev Reade

**CARRIED**

**E. Financial Report –Rosemarie Neufeld, Director, Finance Committee**

**June 24<sup>th</sup>** Prescription for Health approximate revenue \$19,000. Money still being received and finance committee will have the final revenue numbers at the end of the week. \$9000 over the projected budget of \$10,000

Restricted Money - Rosemarie Neufeld asked that there be a motion to have the \$21,700 restricted money be “unrestricted”. The finance committee suggested that we add a line item in the Guaranteed Investment Certificates to commit the money for X-ray/Repair/Replacement.

Motion: To unrestricting the \$21,700

Moved by Rosemarie Neufeld Seconded by Melanie Wenzoski

**CARRIED**

**F. Committee Reports:**

**Nominating Committee** – see letter “B”

**Communications, Publicity, Media Committee**

The FACT FILE articles in the Lumby Valley Times will stop for the summer. The Committee will meet again in September to research further FACTS. The items of interest may wane as we bring the news worthy items full circle to present time. I believe as items become of interest, we can always continue with the FACT FILE.

I expect to run the “Name the Doctors” contest in October, after school life has settled in and outdoor activities may decrease.

I have drafted points of information about the Society to put into articles for the LVT and The Morning Star. This will be completed by the committee with assistance from Barb and Jean.

**Dr. Retention/ Recruitment Committee – Catherine Hertgers**

Barb sent in amended application for the International Medical Graduate based on community needs for emergency care as both physicians are full and the community does not have medical care for urgent care need. The letter asked that the new physician be allowed to accept emergency care patients as well and have a full spectrum of care patients to maintain a full time practice. I was told that we may not be successful because IMG have to be guaranteed full time work and emergency care cannot guarantee full time

work. Dr. Burnett was contacted by the physician recruiter and said he did not support the walk in situation because “he didn’t think the physician would be kept busy” but he did support a third physician. Dr. Burnette’s practice is full at approximately 1000 patients. Dr. Barss was not contacted as far as we know as to his opinion about about our application for emergency care in Lumby. Tracey Kirkland, Executive Director for North Okanagan of Family Physicians encouraged us to support the community needs. Society is open for a nurse practitioner in the future as Interior Health makes available new programs. Dr. Peter Dux has expressed an interest again in our community, but is looking at an established practice. We will follow-up with more conversation in July with him as to his intentions.

Motion: to work on a business plan to source out costs for expenses to accommodate a third doctor.

Moved by Catherine Hertgers Seconded by Melanie Wenzoski

**CARRIED**

**Fundraising Committee** – Royal Tea July 8<sup>th</sup> Christine McNeill to help with Jean Latval

**Strategic Planning Committee** – Focus on following up on the Strategic plan initiatives and that includes the request for health support for urgent care.

**Lab Committee** – Ev Reade working on Freedom of Information letter re traffic flow from Lumby postal codes to Vernon.

**Fundraising Committee**- just finished the Prescription for Health revenue \$19,000 to date.

**Personnel & Policies Committee** – no news to report

**BC Ambulance** – no report

**X-Ray program** – Christie Innomed setting up a date to visit Lumby site to review the equipment for updating and or replacement.

**G. Business arising from previous minutes** – nothing to report.

**H. New Business – Correspondence** –

1. Board Members Positions – see point C.
2. Board signing authority - Zac Palmer, Jean Latval and Barbara Dyck have current signing authority  
Motion: to nominate Melanie Wenzoski for cheque signing authority on Lumby & District Health Services Society financial accounts and remove Elinor Warner from current signing authority.  
Moved by Elinor Turrill Seconded by Rosemarie Neufeld
3. Review Code of Conduct and Oath of Office and Confidentiality Agreement – both forms the board felt were necessary. Once the revised bylaws and constitution has been filed with the Society act then the board members can sign the Code of Conduct and Oath of Office and Confidentiality Agreement forms. Signed forms will be kept on file with the membership forms.
4. Committee 2018-2019 – reviewed and updated with a chairperson designated for each committee.
5. Governance Training – it was agreed by the board that we look into having governance training at our first meeting in September 24<sup>th</sup>.

**I. Workshops & Clinics:**

**Upcoming Workshops & Clinics:**

- Hearing clinic July 4<sup>th</sup>
- Chronic Pain Management September 18<sup>th</sup>, 6 sessions

**Fundraising Dates:**

- July 8<sup>th</sup> - Royal Tea

## **Announcements**

Next meeting September 24<sup>th</sup> 9:00 a.m. at the White Valley Community Hall Meeting Room  
Meeting adjourned 10:15 AM