

Director's Meeting

Lumby & District Health Services Society

April 23, 2018
9:00 AM. – 10:00 AM
White Valley Community Hall

Minutes

Present: Jean Latval, Catherine Hertgers, Rosemarie Neufeld, Judy Phillips, Ev Reade, Elinor Turrill
Staff: Barbara Dyck and Lyndsay de Jong
Guests: Rick Fairbairn, Christine MacNeill, Lori Mindnich and Linda Rothenberger
Regrets: Hank Cameron, Zac Palmer, Heather Serafin and Lisa Olszewski, Judy Phillips, Elinor Warner and Geoff Vick

A. Jean Latval called the meeting to order at 9:08 am. Quorum present.

B. Approval of Agenda & Adoption of March 26, 2018 Minutes

1. Approval of Agenda April 23, 2018
2. Approval of Minutes March 26, 2018

Motion: To approve agenda and March 26, 2018 minutes
Moved by Jean Latval and Seconded by Elinor Turrill

CARRIED

C. Financial Report – Elinor Warner, Director, Finance Committee: submitted by Rosemarie Neufeld

1. 2018 – 2019 Budget Projected Review: Reviewed the budget revenues and expenses. Projected shortfall of \$5511.24. This could change if the fundraising increases over the projected amount. Board approved projected budget for 2018 – 2019.

Expenses: Projected expenses remaining the same as last year with small increases. Will recognize a lower cost for telephone as switching to one line. Laundry has increased 50% because of privatization cost \$.54 per pound to \$1.10 per pound. Finance committee in talks with the company.

2. Financial Reports ending March 31, 2018: X-ray revenues up by 4.99% but not as high as projected budget. 2018 – 2019 budget adjusted to better reflect x-ray revenues. Other revenues received as projected.

Expenses: As projected. Consulting budget not used this year so rolled the money over for 2018 – 2019 to complete the Charity Society new regulations.

Improvement over last year. The summary gives a snapshot of the actual revenue and expenses. All revenue shows at 100% except X-ray income which is at 75%...At the moment we are paying 1.10 per pound of laundry (used to be .54 cents per pound). Ev mentioned using paper gowns. Zac is researching downsizing two telephone lines to one line with Shaw Cable so it may be cheaper. Donations are down from last year.

Motion: To move the budget projection (2018-2019) and financial report ending March 31, 2018 as presented.
Moved by Rosemarie Neufeld Seconded by Ev Reade

CARRIED

D. Committee Reports:

1. Communication, Publicity & Media Committee: submitted by Ev Reade

No meeting since January 22, 2018. A reminder article went into Lumby Valley Times to the community about x-ray services, due to decreases in x-rays done. Articles have gone into LVT on a weekly basis for the WRR event. Mass media will continue until June 24th.

2. Dr. Recruitment / Retention Committee: submitted by Catherine Hertgers

Business Plan: Application for new physician sent. Went over the space for the new doctor and the equipment needed. Set up a date for a lunch meeting on May 1st with Interior Health and the doctors.

Had a presentation from Virtual Care and how it might help us in Lumby. Consensus was it would not be as efficient as we had hoped. Needs a hand on approach for set up = \$\$\$.

3. Fundraising Committee:

WRR: On track with route, advertising, letters were given, posters will go out May 15 with regular forms, food decided, safety has been contacted, hosted by Lions for lunch, MC is the Mayor, arch of balloons to start, prizes and silent auction are being worked on.

4. Strategic Planning Committee: submitted by Ev Reade

Have been unable to get members together. Next meeting is April 26 @ 1 pm. Will review what accomplishments we have made, what is left to do and if time lines need to be adjusted. The generator and x-ray up grading will be discussed.

5. Lab Committee Report: submitted by Ev Reade

No report – stats are continued to be recorded. Letter for freedom of information will be sent to ask for information in regards to lab stats servicing Lumby & area residents.

6. Personnel & Policies:

Norma Bouzek has been hired to replace Lana Pitt.

7. BC Ambulance:

No report.

8. Xray Program

X-ray revenue is down this year. There is a \$5,500 deficit at the moment.

E. Business arising from previous minutes:

1. Shawn Riches, Facility Manager Workplace Solutions Inc. for Shared Services of BC – Building

F. New Business:

1. **X-Ray Replacement**
2. **Enderby – Uber Application:** Uber was not approved at this time. Attached is a report from the Government.
3. **Director & Member Recruitment: Nomination Committee Report:** submitted by Elinor Turrill & Rosemarie Neufeld
We have three directors resigning. Two people have put their names forward. Ads have been in the Lumby Paper and on Facebook without any further response. Please continue to ask anyone that may be interested.
4. **Equinox Virtual Primary Care Clinic:** presentation from Virtual Care Clinic March 29th and consensus from board committee members was that it was great tool for the community to provide extra health support. The Society decided that dollars would be required if Society was to get involved with a support system to help seniors.

G. Workshops & Clinics:

Upcoming Workshops & Clinics:

- April 17, 18, 24 and 25 Chronic Pain Leadership Training
- May 2 and 3rd Food Safe Course 5:30 – 9:00 pm
- May 17th Hospice presentation "What Are Your Most Important Wishes"
- June 5 and 6th – Mammogram Clinic

Fundraising Dates:

- May 12th Lumby Legion Meat Draw
- July 8th - Royal Tea

Announcements

Next meeting AGM 11:00 – 1:00 p.m. at the White Valley Community Hall, Hall C
Meeting adjourned 10:30 AM