

# Director's Meeting

## Lumby & District Health Services Society

March 26, 2018  
9:00 AM. – 10:00 AM  
White Valley Community Hall

### Minutes

**Present:** Jean Latval, Elinor Warner, Catherine Hertgers, Rosemarie Neufeld, Judy Phillips, Ev Reade, Elinor Turrill  
**Staff:** Barbara Dyck and Lyndsay de Jong  
**Guests:** Rick Fairbairn, Hank Cameron, Lori Mindnich and Joyce Fleury  
**Regrets:** Zac Palmer, Heather Serafin and Lisa Olszewski

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**A. Jean Latval** called the meeting to order at 9:05 am. Quorum present.

**B. Approval of Agenda & Adoption of January 22, 2018 Minutes**

1. Approval of Agenda
2. Approval of Minutes January 22, 2018

If anyone would like to make a change to the agenda, it needs to be submitted three weeks in advance. Under Committee Reports - Fundraising; *bylaws* would have to be amended (correction for the January 22, 2018 minutes).

Motion: To approve agenda and January 22, 2018 minutes  
Moved Ev Reade Seconded by Elinor Turrill

**CARRIED**

**C. Financial Report – Elinor Warner, Director, Finance Committee:**

Income and expense summary report for the end of February 28, 2018. We should be at 91% of budget, which we are very close and on track with what we have anticipated. Revenue for the X-ray program is down from what was anticipated due to over estimation of xray revenue from Dr. Burnett.

Motion: To approve Financial Report  
Moved by Rosemarie Neufeld Seconded by Ev Reade

**CARRIED**

**D. Committee Reports:**

**1. Communication, Publicity & Media Committee:** submitted by Ev Reade

Fact File is a scroll in the paper with interesting tidbits about LDHSS society history. The Fact File will be discontinued for the summer when the society is at rest. Judy would like to start using the Fact File as a bag stuffer for her patients. Looking for historical memories that can be verified. Barb contacted Eve and asked her to do up an advertisement for the local newspaper that runs as a reminder for the X-ray program.

Motion: To approve the Communication Report  
Moved by Judy Phillips Seconded by Jean Latval

**CARRIED**

**2. Dr. Recruitment / Retention Committee:** submitted by Catherine Hertgers

Re: Meeting with Tracey Kirkman and Yvonne Taylor

We are asking for help in receiving flexible, primary and acute care. Filling the gaps between the doctors days off and unavailable drs because of full patient caseload. The average patient load varies from physicians and is dependent on the individual times per patient. They average is approximately 1500 - 2000 patients per physician. The village of Lumby and surrounding areas are approximately 6000 people. We are looking for the best way to move forward in either finding a new doctor through the medical school, the international recruitment, or a nurse practitioner. The Health Society feels a walk in situation would work best as it covers

the majority of hours needed for our community. Nurse practitioners cannot bill Interior Health directly therefore they must work under a doctor. They get paid through the doctor. This could be a revenue neutral situation for the doctor. We would have to work through Dr. Bars or Dr. Burnett. If we compile all of the statistics showing the amount of patients turned away because of full caseload by our doctors and the number of people without a doctor, Interior Health may look into a nurse practitioner in the future. They are looking towards the future with more nurse practitioners. Tracey said there is no provincial funding for nurse practitioners. It is the community's decision if we think another physician is needed. It was suggested that our best idea is to request another international doctor. We may or may not be able to receive another physician because Lumby received one so recently, but it was decided that we need to put in our request for an International physician. It is important to remember that doctors can practice anywhere they want and where they live that determines if they want to come to our town. So we need to sell ourselves and our lifestyle.

The OPT clinic was discussed opening for more hours for the school teens during their lunch break. Dr. Burnett is using the program very well. And there is a long wait list because it currently only runs three hours a week. Workshops and clinics; Yvonne Taylor said to contact her office for workshop support. Suggestion that the clinic to be used in the evening for wound care for area residents. Some of the advice given has to do with the relationship with the doctors in the clinic, that having a meeting with the doctors, the Health Board and IH to establish the boundaries. This will happen in the near future at a luncheon with the doctors. Catherine put in a motion for Barb to put in an application for the international graduate, which is currently being done.

### **3. Fundraising Committee:**

Catherine and Linda are meeting today @ 1:00 pm. Silent auction will be done again at Prescription for Health on June 24, 2018 @ 10:00 am. The route has not been planned yet as they are waiting for flooding problems.

### **4. Strategic Planning Committee:**

Organizations that have been rated through the Rick Hansen Foundation Accessibility Certification (RHFAC) program can apply for funding of up to \$20,000 to complete an accessibility improvement project through the BC Accessibility Grants Program until December 2018. Thanks to support from the Province of British Columbia, any non-profit or for-profit commercial, institutional, or multi-family residential building within BC that has completed an RHFAC rating can apply for funding.

Motion: To apply for the RHFAC grant.

Moved by Ev Reade and Seconded by Rosemarie Neufeld

**CARRIED**

### **5. Lab Committee Report:**

No report.

### **6. Personnel & Policies:**

Lana is leaving and LDHSS will be hiring for her position.

### **7. BC Ambulance:** submitted by Geoff Vick

Geoff says all is well. There are currently seven or eight people on waiting list. Patients are given a tablet and every morning they send in an assessment. This saves Lisa time as she can assess them online. Lisa reduced response time. On April 28 Lisa is helping LDHSS with the Chamber of Commerce trade show.

### **8. Xray Program**

LDHSS is currently looking for more signage advertising with the Village.

## **E. Business arising from previous minutes:**

### **1. Nomination Committee Report:** submitted by Elinor Turrill & Rosemarie Neufeld

We have had two advertisements in the Lumby Valley Times and three more advertisements remaining for publication. So far one person has expressed interest but we should have a total of three. We must have everybody beating the bushes to fill these positions.

## **F. New Business:**

### **1. Shawn Riches, Facility Manager Workplace Solutions Inc. (WSI) for Shared Services of BC - Building:**

Shawn facility manager for WSI was asked to come talk about their role with the Health Centre. WSI is the Provincial Governments property management company for the building. They manage all of the Provincial Governments assets and lease facilities in BC. He is one of five managers assigned to a zone. His zone is the Okanagan Valley where he only manages one client (the provincial government), however his client manages a multitude of clients. One being Interior Health Authority (IH). IH has an agreement with the Provincial Government to occupy a certain amount of square footage within the Lumby Health Centre.

Whenever something needs to get done, all requests go through WSI and everything is documented through the call centre. Interior Health authority would have to approve things that we want changed. The ability to get requests done has posed a few challenges as he is just not sure exactly how to go about getting it done. Projects in the building such as painting, new floor, building improvements. All of these things are open to discussion. Some requests would be at the cost of IH and some the Provincial Government. Shawn created a five year project plan for the building that is constantly being added to. Cosmetic requests normally are not a priority. The front entrance, hallway and public bathrooms are the at the expense of the Provincial Government and the offices themselves are the expense of IH. To make things more challenging, the Health Centre has a sublet (Dr. Barss). Many factors come into play when we want something done in the building. The building itself has unique factors based on its age. It has asbestos, therefore there is an asbestos management plan so everything has been done in a safe manner. As well we overlap with IH and they have an Infectious Control Program that they use. These unique factors come into play whenever something is done in the building. Something as simple as painting an office is not as simple because of the asbestos.

LDHSS has agreed that the request for generator project for the building to go to strategic Planning Committee for addition and then to the fund raising group. Rick Fairburn sits on NORD and has offered to work with the society to put in a proposal to NORD to access financial necessities to be able to cover a generator. A generator is quite costly. There are alternatives. For example, IH in other areas has a small generator that will maintain fridge temperature for six hours after an outage. The other factors that come into play is that the generator has to be professionally inspected and maintained every month. Regardless, the request has to start off with IH. WSI requires IH support in starting the process for a generator request. Should we put a request to interior health at the same time as Rick is putting in a proposal (Judy asked)? Perhaps there is something he can do with the provincial government. There has to be feasibility plan as Interior health will want proper specifications and there will be a cost to cover the business plan? Generators have 2 different types of fuel sources. If we went natural gas that would make the prov govt's gas bill rise. LDHSS would like to see the five year plan. Ambulance building is a completely separate sector.

Hank advised Cherryville applied for Agrispirit Farm Credit Corporation grant, which was brought forward from NORD. The online application was simple. The generator will provide them with 22,000 kilowatts. This grant is designed to provide infrastructure and basic services to rural communities. Notice will be given in August 2018 if they have been approved.

## **G. Workshops & Clinics:**

### **Upcoming Workshops & Clinics:**

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|--|-----------------------------|
| • Hearing Screening Clinic             | April 5, 2018               |
| • Chronic Pain Self-Management Program | April 17, 18, 25 & 25, 2018 |
| • Learn to Run Clinic                  | May 1 - June 19, 2018       |
| • Food Safe Course                     | May 2 & 3, 2018             |
| • What are your most Important Wishes? | May 17, 2018                |
| • Get a Mammogram Clinic               | June 5 & 6, 2018            |

## **Announcements**

Next Directors Meeting April 23, 2018 from 9:00 am – 10:00 am at the White Valley Community Hall, Hall C  
Meeting adjourned 10:30 AM